

SEI17-007(S)

Dear Parents,

The SSIT Summer course is now open for enrolment. Please find the details as follows:

S1 English Program

Age : 10 – 18 months (**accompanied by caregiver**)

Course No.	Sessions of Date	Time	Medium of Instruction	Lesson Duration	No of sessions	Course Fees
<input type="checkbox"/> E17-S101	Monday & Thursday 6/8、9/8、13/8、16/8、 20/8、23/8、27/8、30/8	09:00-10:00 am	English	1 hour	8	\$2,640
<input type="checkbox"/> E17-S103	Wednesday 8/8、15/8、22/8、29/8	09:00-10:00 am			4	\$1,320

S2 English Program

Age : 19 – 24 months (**accompanied by caregiver**)

Course No.	Sessions of Date	Time	Medium of Instruction	Lesson Duration	No of sessions	Course Fees
<input type="checkbox"/> E17-S201	Tuesday & Friday 7/8、10/8、14/8、17/8、 21/8、24/8、28/8	09:00-10:15 am	English	1 hour and 15 minutes	7	\$2,310
<input type="checkbox"/> E17-S203	Wednesday 8/8、15/8、22/8、29/8	10:15-11:30 am			4	\$1,320

S1/S2 Putonghua & English Program

Age : 10 – 18 months/19 – 24 months (**accompanied by caregiver**)

Course No.	Sessions of Date	Time	Medium of Instruction	Lesson Duration	No of sessions	Course Fees
<input type="checkbox"/> PE17-S102	Monday & Thursday 6/8、9/8、13/8、16/8、 20/8、23/8、27/8、30/8	10:30-11:30 am	English & Putonghua	1 hour	8	\$2,640
<input type="checkbox"/> PE17-S202	Tuesday & Friday 7/8、10/8、14/8、17/8、 21/8、24/8、28/8	10:30-11:45 am	English & Putonghua	1 hour and 15 minutes	7	\$2,310

* Please return the completed reply slip with a crossed cheque payable to “Sophie Education Institution” to the school office. Thank you!

Playgroup - Terms and Conditions

1. We only accept cheques made payable to 'Sophie Education Institution'. Due to limited places, we are unable to reserve or confirm a place until full payment is received.
2. Once enrolment is confirmed, no refunds will be issued and tuition is not transferable.
3. The parent should inform Sophie Education Institution before the start of the class in the event of absence due to illness. There is a maximum of 1 make-up class for each course and it will only be offered when a doctor certificate is provided. (This is only applicable to SSIT students, there will be no make-up class or refunds for other courses.)
4. We cannot reschedule a missed or pre-arranged make-up class.
5. A minimum enrolment of 3 students is required for a course to commence. We reserve the right to cancel a course if this minimum is not met.
6. Should there be any teacher absence, we will arrange a substitute teacher and classes will proceed as scheduled.
7. All our materials are strictly limited to current students at Sophie Education Institution. Parents and students must not reproduce or distribute them without the consent of Sophie Education Institution.
8. Photographs, videos and audio recordings may be taken during class time by a member of our staff. Students and participants agree to be photographed or taped. We reserve the right to use these photos, videos and /or audio recordings and students' work for teaching, training and /or promotional purposes.
9. All classes will be cancelled when a Tropical Cyclone Warning Signal No. 8 or higher or Black Rainstorm Signal is issued. If the warning/signal is cancelled before 1pm, afternoon classes will resume as usual. If the warning /signal is not cancelled by 1pm, all classes will be cancelled.
10. Classes that are cancelled due to adverse weather or a school suspension announcement issued by the HKSAR Government will not be refunded or rescheduled.
11. In case of emergency or injury, if the parent cannot be reached immediately, Sophie Education Institution staffs are authorized to send the child to the nearest public hospital. Parents agree to be responsible for all treatment costs.
12. Sophie Education Institution reserves the right to make the final decision in case of disputes and to make changes to our policy.



Playgroup - Terms and Conditions

To: Sophie Education Institution

I have read and agree to the above terms and conditions.

Student Name : _____ Contact No. : _____

Parent's Signature : _____ Date : _____



SEI17-007(S)

SSIT Summer Course

幼兒資料 PARTICULARS OF THE APPLICANT

中文姓名 Chinese Name : _____ 性別 Sex : 男 M / 女 F

英文姓名 English Name : _____

出生日期 Date of Birth : _____ 年齡 Age : _____

是否對食物或其他敏感 Allergy Information (請說明 Please Specify) : _____

家長 / 監護人詳細資料 PARTICULARS OF PARENTS / GUARDIAN

父親姓名 Name of Father : _____ 母親姓名 Name of Mother : _____

父親手提電話 Father's Mobile : _____ 母親手提電話 Mother's Mobile : _____

緊急聯絡人(除父母) Emergency Contact Person (Except Parents) : _____

緊急聯絡人電話(除父母) Emergency Contact Person Contact no.(Except Parents) : _____

My child will take part in the course.

S1	Fees	S2	Fees
<input type="checkbox"/> E17-S101	\$2,640	<input type="checkbox"/> E17-S201	\$2,310
<input type="checkbox"/> PE17-S102	\$2,640	<input type="checkbox"/> PE17-S202	\$2,310
<input type="checkbox"/> E17-S103	\$1,320	<input type="checkbox"/> E17-S203	\$1,320
<input type="checkbox"/> Cash		<input type="checkbox"/> Cheque no: _____	

*Please ✓ the appropriate boxes.

My child will not take part in the course.

Parent's Signature : _____

Date : _____